

Private Security Certified Firearms Instructor Program Policies

The WSCJTC has worked hard to maintain the standards of the PS/PI/BBRA Firearms Instructor Program and has reviewed the current program operations with instructional staff: Jeff Slotnick, Henry Gill, and Greg Glassock. The policies below are in place and effective as of March 2014.

1. Beginning in October 2012, the PS/PI/BBRA Certified Firearms instructor status will become a three year certification status. All instructors will be subject to audit during their active status.
2. Instructor class challenges will not be permitted.
3. All PS/PI/BBRA Certified Firearms Instructors must maintain current certifications. Status waivers will no longer be allowed if you are unable to make a class. If an instructor expires within two months of the next class, they will have instructor status until that next posted class only. Instructors will be removed from the directory until they successfully complete a recertification course.
4. Applicants for the PS/PI/BBRA Handgun Instructors Course will have the option of doing their live-fire Qualification at a scheduled "Pre-Qualification" which will be scheduled by WSCJTC. The applicant will have two attempts to qualify at that time. If the applicant fails to qualify, they will not be allowed to enter the course. The applicant will forfeit any fees paid for the "Pre-Qualification" attempt. This is an optional "Pre-Qualification" only. It is offered as an option to attempt to qualify prior to the beginning of class at a lower fee.
5. Applicants that do not choose to participate in "Pre-Qualification" day may begin the Instructor course as usual and will have two attempts to successfully complete the Instructor Qualification on the morning of day one of the course. Applicants that successfully complete the course of fire will be allowed to continue the course. Any applicants that fail to qualify at that time will NOT be allowed to continue the course and will forfeit the entire class fee.
6. Every three years, current Instructors must successfully complete the two day recertification course. Instructors that are unable to pass a PS/PI/BBRA Firearms Instructor Recertification qualification during an Instructor recertification class will have 30 days to complete successful qualification (consisting of two attempts to qualify). This retest must be scheduled with Jeff Slotnick, Henry Gill, or Greg Glassock to complete. If the qualification is not successful the instructor's credentials will be removed although they can reapply for a later recertification class and take the recertification in its entirety. Students are responsible to cover any costs associated with a retest attempt. If the student does not complete the attempt within 30-days they will have to take the course in its entirety at the next available date, during the interim the Instructors credentials will be suspended.
7. The Private Security Handgun Instructor course is a prerequisite for the PS Rifle Instructor and PS Shotgun Instructor course, and/or the Level 1 Scoped Rifle Instructor Course (also called the Patrol Designated Marksman Instructor Course).
8. If a minimum number of students are not met for a course, the option will be given to those applicants to either prorate the cost of the course amongst them, or if space is available, take a blended PS/law enforcement instructors class and receive a PS Certified Firearms Instructor designation as a result.

9. All classes will now occur in specific months:
 - a. March: PS Handgun, Shotgun, Rifle
 - b. July: PS Shotgun, PS Rifle, LE/PS Scoped Rifle
 - c. October: PS Handgun, Shotgun, Rifle
 - d. *Blended with law enforcement instructors as scheduled

Firearms Certificate Program Instructor Policies Acknowledgement

I have read and understand the program policies.

Printed Name	
Address	
City, State ZIP	
Phone	
Work Email	
Alternate Email	

Signature: _____

Date: _____